

email your completed app to suzi@buyTDL.com, FAX to (573) 358-4121 (Attn: SUZI), or drop off to TDL Homes office

Terre du Lac Homes, LLC Employment Application

Print Name _____ Date _____
Last First Middle

All applicants will receive consideration for employment without regard to race, color, sex, national origin, religion, age, marital status, physical or mental disability, veteran status, or any other prohibited criterion. **Terre du Lac Homes, LLC** offers equal employment opportunity and treatment to all employees and applicants for employment.

Position(s) applied for _____
(Specify the position(s) you are applying for. Responses, such as "any available position" will not be considered).

Construction Skills: _____

Cell Phone _____ Phone _____ Social Sec. # _____

email: _____ Emergency contact & phone _____

Present address _____
No. Street City State Zip

Previous address _____
No. Street City State Zip

Specify your availability (check box or add specific times within box range)

DAY OF WEEK	7AM-NOON	NOON-5PM	5PM-10PM	ALL DAY	NO AVAILABILITY
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

Do you have adequate transportation to work? Yes _____ No _____

Do you have a valid driver's license? Yes _____ No _____

Do you have any relatives working for this company? Yes _____ No _____

Does your immigration status permit you to accept employment lawfully, immediately, and indefinitely? Yes ___ No ___
 If not, what must be done in order for you to accept or continue the proposed employment lawfully?

Have you ever been bonded? Yes _____ No _____ If yes, on what jobs? _____

Have you been convicted of, or pled guilty, no contest to, or received deferred adjudication for a felony or misdemeanor?

Yes _____ No _____ If yes, describe in full (use additional paper if necessary): _____

(A conviction, plea of guilty or no contest, or deferral is not an automatic bar to employment; all circumstances will be considered.)

Record of Previous Employment

Present Employer

(or most recent) _____ Type of Business _____
 Address _____
 City _____ State & Zip _____ Phone _____
 Starting date _____ Starting title _____ Starting earnings _____
 Present date _____ Present title _____ Present earnings _____
 Starting duties _____
 Present duties _____
 Last immediate supervisor's name and title _____
 What did you like BEST about this job? _____
 What did you like LEAST about this job? _____
 Reason for leaving _____
 May we contact your present employer now without jeopardizing your position? _____

Previous Employer

_____ Type of Business _____
 Address _____
 City _____ State & Zip _____ Phone _____
 Starting date _____ Starting title _____ Starting earnings _____
 Leaving date _____ Leaving title _____ Leaving earnings _____
 Starting duties _____
 Leaving duties _____
 Last immediate supervisor's name and title _____
 What did you like BEST about this job? _____
 What did you like LEAST about this job? _____
 Reason for leaving _____

Previous Employer

_____ Type of Business _____
 Address _____
 City _____ State & Zip _____ Phone _____
 Starting date _____ Starting title _____ Starting earnings _____
 Leaving date _____ Leaving title _____ Leaving earnings _____
 Starting duties _____
 Leaving duties _____
 Last immediate supervisor's name and title _____
 What did you like BEST about this job? _____
 What did you like LEAST about this job? _____
 Reason for leaving _____

If more than three previous employers, list others here:

Dates From To	Company and Address	Position or Type of Work	Salary or Wage	Reason for Leaving
-				
-				

Please explain fully any gaps in your employment history _____

What machines or equipment can you operate? _____

Educational Record

School	Date	Name of School	City	Major Course or Subject	Did you graduate?
High School	From To				
College or University					
Other					

References (Not relatives)

Name _____	Address _____	Occupation _____	Phone _____
Name _____	Address _____	Occupation _____	Phone _____
Name _____	Address _____	Occupation _____	Phone _____

To assist us in finding the proper position for you in our company, use the space below to summarize any additional information necessary to describe your full qualifications.

email your completed app to suzi@buyTDL.com, FAX to (573) 358-4121 (Attn: SUZI), or drop off to TDL Homes office:
110 Rue Terre Bonne, Terre du Lac, MO 63628, (Attn: SUZI). Questions? Call (314) 435-9777

PLEASE READ CAREFULLY BEFORE SIGNING - Applicant's Certification and Agreement

I hereby certify that the information I have provided on this application (and any other document I have provided) is true, correct, and complete. I understand that any falsification, misrepresentation or omission in this application or hiring process will be sufficient grounds for rejection of the application or termination of employment without notice at any time hereafter. I understand that, as part of the pre-employment process, an investigative consumer report may be obtained by Terre du Lac Homes, LLC, ("the company"), including information as to my character, general reputation, personal characteristics and mode of living. Upon my written request, within a reasonable time from the date of this application, additional information as to the nature and scope of the investigation and report, if any, will be provided. I hereby release all persons furnishing information in connection with the investigative consumer report from liability or damages incurred as a result of such an inquiry and furnishing of this information.

I hereby authorize any and all schools, former employers, references, courts, and any others who have information about me to provide such information to the company and/or any of its representatives, agents, or vendors, and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that if offered a position, I will be required to submit to a pre-employment health survey, which may include drug screening. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

In consideration for employment by the company, if employed, I agree to conform to the rules, regulations, policies and procedures of the company at all times and understand that such obedience is a condition of employment.

If employed, I understand that I retain my normal right to terminate any employment relationship at any time, with or without any notice or reason, and I understand that the company retains the same right. I also recognize that nothing shall alter the terminable-at-will nature of my employment relationship with the company unless it is in writing and signed by the president of the company.

I agree that in consideration of my employment with Terre du Lac Homes that if I file a lawsuit regarding the conditions of my employment or termination of employment, I will waive my right to a jury trial and that no demand, request or motion will be made for trial by jury. Instead, I agree that the case will be tried to a judge without a jury or through mediation or arbitration.

BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Applicant's Signature

Date